

THE HONG KONG SOCIETY OF PROFESSIONAL OPTOMETRISTS LIMITED

Minutes of AGM 2016

Date: Wednesday, 9 March 2015

Time: 9:00pm – 9:45pm

Venue: Chiang Chen Studio Theatre, The Hong Kong Polytechnic University, Hunghom, Kowloon

AGENDA:

1. To read, adopt and confirm the minutes of the AGM 2015
2. President's report
3. Treasurer's report
4. To receive and consider the annual statement of account and auditor's report
5. To appoint an Auditor
6. To adopt a special resolution of passing a revised version of M&A
7. A.O.B.

Welcome

The Chairperson welcomed all to the meeting

SPO/AGM/M1

To read, adopt and confirm the minutes of the AGM 2015

The minutes of the AGM 2015 was passed with the below amendments:

- SPO/AGM/M2 (c):
 - Prof. George Woo commented that our profession fought with difficulties for 2 directorships in HKFPB two years ago. HKSPPO President would be one of the directors while the other directorship belonged to PolyU SO.
- SPO/AGM/M2 (d):
 - On behalf of Dr. Ivan Leung, Dr. Andrew Lam raised the question on the low alertness of the council to the members' enquiries. Even a member who has expertise in ophthalmic lens terminated his membership, there was no follow-up actions to seek for the reason of withdrawal. Mr. Peter Chung had approached Dr. Kee to explain the endorsement issue which was signed by last council in early 2013. It was Dr. Kee's final decision to cancel his membership.
- SPO/AGM/M2 (d):
 - President stated that Dr. Kee did not support product endorsement in a professional body. This was the reason for his termination of his membership. As Dr. Kee did not realize that HKSPPO had involved in product endorsement since in the past as early as in 2007.
 - All council members were asked to send carbon copy to HKSPPO secretariat as record in the special meeting minutes on 30 Jan 2015. Mr. Peter Chung replied email to members and sent cc to President and Internal Secretary in March

2015, while none of the above remembered to cc secretariat as backup afterwards.

- SPO/AGM/M3:

- Ms. Ronnie Huang raised queries on the dinner with Swisscoat. President reported that a dinner meeting was scheduled for the discussion of endorsement with the Swisscoat. As councilors work on behalf of the Society, the dinner expenses were charged under meeting expenses.
- Miss Patti Chan motioned to pass the Treasurer Report and Ms. Lily Chui seconded the motion.
- Dr. Andrew Lam motioned to pass the minutes of AGM 2015 with the above amendment and Mr. Kenneth Lam seconded the motion.

SPO/AGM/M2

President's Report

The President's Report of the year 2015-2016 was read by Miss Victoria Law.

Below were the issues raised from members:

- a. Dr. May Wu asked for more information about the upcoming 10th ACCLC and the theme of the conference
- President gave a brief introduction of the 10th ACCLC by showing the website. She encouraged more members to join.
- She replied that there was no theme of the conference and it would focus on the anterior eye and contact lens.

Dr. May Wu motioned to pass the President Report and Mr. Benny Tam seconded the motion.

SPO/AGM/M3

Treasurer's Report

Summary of accounts for the year ended 30th November 2015:

Surplus brought forward	943,916.73
Total income	312,253.05
Total expenditure	(228,141.73)
Deficit/Surplus for the year	84,111.32
Accumulated surplus carried forward	<u>1,028,028.05</u>

Below were the issues raised from members:

- Dr. Jenny Lung asked why the expenditure in Newsletter was over \$60,000 for only 1-2 issues of Newsletter from 2015-16. This amount was different from the financial report submitted by the Newsletter Committee
- Forrest explained that the expenditure of HKSPPO leaflet (HK\$49,000), which was sponsored by JnJ, was included in this financial year. That could explain why the income and expenditure was high for 1-2 issues of Newsletter.

Mr. Colman Chan motioned to pass the Treasurer's Report and Miss Rufina Chan seconded the motion.

SPO/AGM/M4

To receive and consider the annual statement of accounts and auditor's report

The treasurer reported that there was a surplus in 2015. Auditor report was adopted.

SPO/AGM/M5

To elect the auditor

Dr. May Wu motioned to re-appoint Yip, Leung & Co. as our auditor and Ms. Bibianna Yu seconded the motion. The same auditor Yip, Leung & Co. was re-appointed.

SPO/AGM/M6

To adopt a special resolution of passing a revised version of M&A

- President reported that there was a scanning error on article 25. Therefore, there was no need to amend it. She explained that the present total number of members was increasing. The existing quorum of AGM was 30% which was about 130 full members. The meeting would be easily adjourned. Therefore, council would like to amend the quorum from 30% to 15% of total voting members.
- Miss Rufina Chan motioned to pass the President Report and Mr. John Wong seconded the motion.

SPO/AGM/M7

Any other business

- Dr. May Wu reported a comment from a member who expressed the possibility to hold AGM and the spring dinner together. President agreed to investigate the possibility to hold them on the same day.
- Mr. Oscar Yeung asked if the president report could be received by members at least one week before AGM. President explained that she received comments from council and advisor and needed time to amend. She felt sorry about that and would try to send out the President Report early next year.
- Mr. Oscar Yeung asked about the election procedure next year. President replied that Council was working on the amendment of the election procedures and will announce the proposal later. Any suggestions from members were also welcome.
- Eman got a proxy from a member Mr. Steven Cheung who wanted to express his view to hold AGM and Spring Dinner on the same day. Sunday was preferred as PolyU staff, upstairs practice and government optometrists were off duties.
- Mr. Benny Tam asked when the deadline of early bird for spring dinner registration was. President replied that deadline was 9 March 2016. She encouraged more members to join.
- A member asked about the letter related to sales of over-counter contact lens. President reported that only a reply letter from Watsons was received. Due to limited resources, they would not have any new measurement at this moment. They would ask clients to sign a consent form which requests them to have contact lens check-up with optometrists. HKSPPO will follow up. HKSPPO received an enquiry for online order of contact lens today and would discuss it in coming council meeting. HKSPPO would send a reminder letter to other department stores and those companies. President called all members to report to council if they knew similar cases.

There being no other business, the Chairperson thanked all present and the meeting concluded at 9:45pm.

These minutes were confirmed on 25th December 2016.

Prepared by



Dr. Jenny Lung
Internal Secretary
Date: 25th December 2016

Approved by



Miss Victoria Law
President
Date: 25th December 2016