

## **HKSPPO Election Procedures Guidelines**

- I. The new Council shall consist of a President, a Vice-President, an Immediate Past President, a Treasurer, an Internal Secretary and an External Secretary, and at least two but not more than eleven other members as Councilors.
- II. The call for nominations will be announced not less than 8 weeks before the election date.
- III. Criteria for Candidates
  - A. Candidate(s) must be full member of HKSPPO for more than 1 year before election.
  - B. Candidate(s) must be nominated by 2 full members.
- IV. List of Candidate(s) will be announced to all members for election not less than 21 days before the election date. A ballot shall be held if there are more candidates for election than vacancies to be filled.
  - A. The Ballot shall be held at the Annual General Meeting and only full members are eligible to vote either personally or by proxy.
  - B. Voters shall mark an "X" in the box by the name of the Candidate(s) of his/her choice(s) on the ballot paper. An improperly marked ballot paper shall be considered spoilt and will not be counted.
  - C. The Candidates who receive greater number of votes shall be elected to a seat in the new Council.
  - D. For the Presidency the Candidate receiving the most votes shall become elected, and the Candidate receiving the next most votes shall become the Vice-President.
  - E. If two or more Candidates receive the same number of votes, the presiding Chairperson shall order a second round of voting at the same meeting in respect of these Candidates, to be conducted in the same manner as provided in paragraphs A to C above.
  - F. If two or more of candidates still have the same number of votes in the second round of voting, the presiding Chairperson shall draw lots to decide on the winner.
  - G. The positions (except President, Vice-President and Immediate Past President) of the Council shall be appointed by the newly elected Council and shall be announced after the first meeting of the new Council.
- V. If there proves to be no more Candidates for election than there are vacancies to be filled, a Ballot for the President and Vice-President of the Council shall be held at the Annual General Meeting.
  - A. Each member entitled to vote shall cast two votes.
  - B. The Candidate receiving the most votes shall become the President, and the Candidate receiving the next most votes shall become the Vice-President.